



# Eagle Point Golf Community HOA

## **EAGLE POINT GOLF COMMUNITY HOMEOWNERS' ASSOCIATION RENTAL & LEASING TENANT INFORMATION**

The Eagle Point Golf Community Homeowners Association (EPGCHA) wants to ensure that any rental or leasing of a residence is in compliance with the Association's CC&Rs and other governing documents. If a homeowner is going to rent or lease their home, the following information is required by the EPGCHA. Please ensure that you provide a copy of all governing documents and rules to the renter/lessee.

### **Property Owner Information:**

Property Owner(s) Name(s): \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### **Property Management Company:**

Name of Company: \_\_\_\_\_  
Property Management Company Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please answer the following questions about the rental/lease agreement with your tenant(s):

1. Will the home be rented or leased for the purpose of operating a business?  
 Yes  No
2. Will more than three (3) unrelated people live in the home?  Yes  No
3. Will pets be allowed?  Yes  No  
If yes, what type and how many? \_\_\_\_\_
4. Who will be responsible for maintaining the landscape?  Owner  Tenant
5. Who will be responsible for paying for utilities?  Owner  Tenant
6. How many cars are expected to be parked on a regular basis at the home? \_\_\_\_\_
7. Will there be sufficient parking for all vehicles without relying on street parking?  
 Yes  No
8. What is the length of the Lease?  30 Days  6 Months  12 Months  More than 12 months (still requires annual submission of HOA form to CPM)

### **Tenant & Rental/Lease Information:**

Primary Tenant Name(s): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

Date Rent/Lease Began: \_\_\_\_\_ Terms of Agreement (months/years): \_\_\_\_\_  
Other Tenant or Occupant Name(s): \_\_\_\_\_

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**Vehicle Information:**

License Plate #: \_\_\_\_\_ State: \_\_\_\_\_ Make & Model: \_\_\_\_\_  
License Plate #: \_\_\_\_\_ State: \_\_\_\_\_ Make & Model: \_\_\_\_\_  
License Plate #: \_\_\_\_\_ State: \_\_\_\_\_ Make & Model: \_\_\_\_\_  
License Plate #: \_\_\_\_\_ State: \_\_\_\_\_ Make & Model: \_\_\_\_\_

**OWNER RESPONSIBILITIES PER GOVERNING DOCUMENTS:**

1. The owner(s) understands that all adults responsible for paying rent must appear on the rental/lease agreement. The home may not be sub-leased by tenants. Rental/lease agreements must be for a minimum period of one (1) month.
2. The lease must require that tenants comply with all the covenants, conditions and restrictions, the bylaws, and all rules, regulations, and resolutions of the EPGCHA and state that failure to do so is a breach of the rental agreement.
3. Owner must provide a copy of CC&Rs and all Governing Documents to the tenants. All documents are available on the EPGCHA Website ([www.epgcha.com](http://www.epgcha.com))

As Owner, I certify that the tenant(s) have received a copy of all listed documents. I certify that the above information is accurate and correct. I agree to update this information should any of it change and no less frequently than on an annual basis, within 15 days of the anniversary of the lease.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail to:  
Eagle Point Golf Community HOA  
c/o Fieldstone Management  
1195 NW Wall Street, Suite A  
Bend, OR 97703