



## Board of Directors Code of Conduct

The Eagle Point Golf Community Homeowners Association Board of Directors has adopted the following Code of Conduct on 10/19/23, 2023 for its Board members to ensure that they maintain a high standard of ethical conduct in the performance of the Homeowners Association (HOA) business and the residents' confidence and respect for the entire Board.

### Board Responsibilities

The general duties for Directors and committees are to enforce the HOA's governing documents, collect and preserve the HOA's financial resources, ensure the HOA's assets against loss, and keep the common areas in a state of good repair.

### To fulfill that responsibility, Board members shall:

1. Strive to approach all Board issues with an open mind and serve the best interests of the HOA as a whole regardless of their personal interests.
2. Use sound judgment to make the best possible business decisions for the HOA, taking into consideration all available information, circumstances and resources. Listen carefully to all opinions and arguments before making your decision.
3. Support all decisions duly adopted by the majority of the Board members, even if you disagree.
4. Perform your duties without bias for or against any individual, group of homeowners, non-owner residents or contractors.
5. Never exercise authority as a Board member except when acting in a Board meeting or as delegated by the Board or its President. Act within the boundaries of your authority as defined by law and the governing documents of the association. Study and understand your CC&R's, Rules and Regulations and Bylaws.
6. Keep all confidential Board information confidential. Keep all Board emails confidential if more than two Board members are involved.
7. Communicate with contractors through HOA Management to ensure efficient operations and avoid conflicting instructions and potential liability.
8. Focus on issues, not personalities. Conduct yourselves with courtesy toward each other, toward managing agents, contractors and members of the HOA.
9. Conduct open, fair and well-publicized elections.
10. Provide opportunities for residents to comment on decisions facing the HOA.



## Eagle Point Golf Community HOA

### To fulfill that responsibility, Board members shall not:

1. Engage in any writing, publishing, or speech making that defames any other member of the Board, management staff, agent or resident of the EPGCHA.
2. Willingly misrepresent facts to influence the residents of the community to place pressure on the Board for the purpose of advancing a Board member's personal cause.
3. Intentionally misrepresent known facts in any issue involving HOA business.
4. Divulge personal information about any HOA owner, resident, management or contractor that was obtained in the performance of Board duties.
5. Reveal to any owner, resident or other third party the discussions, decisions and comments made by the Board during executive sessions.
6. Make personal attacks on colleagues, management staff or residents.
7. Seek to have a contract implemented that has not been duly approved by the Board.
8. Interfere with a contractor implementing a contract in progress. All communications with contractors will go through management or be in accordance with policy.
9. Interfere with the system of management established by the Board and the management company.
10. Harass, threaten or attempt through any means to control or instill fear in any Board member, owner, resident, management or contractor.

I agree to abide by this Code of Conduct:

Board Member Signature: 

Board Member Name: Donald Harbick

Date: 10/19/23